



CITY OF BANDERA
CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, February 13, 2024 at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

Meeting was called to order at 6:00PM

PRESENT

Mayor Rebeca Gibson
Councilmember Tony Battle
Councilmember Debbie Breen
Councilmember Jeff Flowers
Councilmember Brett Hicks
Councilmember Lynn Palmer

2. Invocation and Pledge.

Councilmember Flowers offered the invocation and all stood for the pledges.

3. Visitors to be heard (shall not exceed 30 minutes total).

Rudy Skultety the Grants Manager for Kronkosky Charitable Foundation spoke on his position with the Foundation and that he will be in town for the next year learning more about Bandera and what it needs.

4. Consent Agenda.

Approval of Minutes from December 12, 2023 and January 23, 2024 meetings.

Motion made by Councilmember Battle to approve the consent agenda, Seconded by Councilmember Breen.

Voting Yea: Councilmember Battle, Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

5. Staff Reports.

A. Code Enforcement Report - Code Enforcement Officer

Code Enforcement Officer Jon Davis gave his full report on code violations and his future plans to enforce codes across the City.

B. Public Works / Street Maintenance Report - Public Works Director

Public Works Director Terry Wells gave his report on the condition of the streets and his plans for the short- and long-term goals to help maintain the streets. This plan includes buying a better product and the need for equipment in the near future.

C. Grants Update, FY 2024 Hotel Occupancy Tax Budget - City Administrator

City Administrator Stan Farmer gave a full history of the Best Western and the HOT tax that is collected from them. Mr. Farmer also updated the Council on all grants that the City is currently pursuing.

6. Discussion and possible action on the following items:

A. Approval of Resolution 2024-011 designating the City's official newspaper. - Gibson

Motion made by Councilmember Palmer to approve Resolution 2024-011 designating the City's official newspaper as the Bandera Bulletin, Seconded by Councilmember Breen.
Voting Yea: Councilmember Battle, Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

B. Adopting Ordinance 439 suspending the provisions and the issuance of permits and appointing a committee to review the seasonal vendor permit process. - Palmer

Motion made by Councilmember Battle to approve adopting Ordinance 439 suspending the provisions and the issuance of seasonal permits and appointing a five-member committee to review the seasonal vendor permit process, Seconded by Councilmember Hicks.
Voting Yea: Councilmember Battle, Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

C. Discussion on creating an events committee. - Flowers

Discussion on creating an events committee spearheaded by Councilmember Flowers and Breen to contact the BBA, CVB and others to join and bring back to Council.

D. Approval of Resolution 2024-012 directing EDC to amend their Bylaws to reflect the amount of spending that needs to be approved by City Council. - Palmer

Motion made by Councilmember Battle to approve Resolution 2024-012 directing EDC to amend their bylaws to reflect the amount of spending that needs to be approved by City Council to \$5,000.00 and remove the word project from the bylaws, Seconded by Councilmember Flowers.
Voting Yea: Councilmember Battle, Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

E. Planning and Zoning commission. - Gibson

a) Bylaws

b) Ordinance Article 1.02 Division 2 Planning and Zoning Commission.

c) Commission Recruitment and Retention

There was some discussion on the Planning and Zoning Commission bylaws, duties and recruitment. It was a consensus that it needed further discussion and a workshop to discuss more in depth.

F. April 2024 Eclipse. - Gibson

a.) Update from planning committee.

b.) Establishing a City sponsored event in the Bandera City park.

There was some discussion on what kind of event the City would have in the City Park for the Eclipse and who would be in charge of the event. There were opinions given about rates in other cities and other venues in town.

Motion made by Councilmember Battle to open the City park the Monday of the Eclipse and have the City Administrator facilitate the details of the event, Seconded by Councilmember Palmer.

Voting Yea: Councilmember Battle, Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

G. Discuss and take action on the award of a construction services contract in the amount of \$207,117.70 to RAM Utilities for the Madrona Lane Water Line Improvement Project. - Stan Farmer

Motion made by Councilmember Battle to award a construction services contract in the amount of \$207,117.70 to RAM Utilities for the Madrona Lane Water Line Improvement Project, Seconded by Councilmember Flowers.

Voting Yea: Councilmember Battle, Councilmember Breen, Councilmember Flowers, Councilmember Hicks, Councilmember Palmer

7. Closed Session.

The Mayor closed the meeting into executive session at 7:36PM.

A. The City Council will meet in closed session pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property necessary for locating future municipal utility infrastructure and improvements.

8. Action following Closed Session.

The meeting was reconvened into open session at 7:52PM

There was no action taken.

9. Requests and Announcements.

A. Requests by Council to place items on an agenda.

There were no requests made by Council.

B. Announcements by Council.

There were no announcements made by Council.

10. Adjourn.

The meeting was adjourned at 7:53PM.

/s/ Jill Shelton

Jill Shelton, City Secretary